

01/05/2026

Hand Delivered

Dear residents and leaseholders,

IMPORTANT NOTICE

RE: Cabot House – Pre-condition Survey – Access Required

Dear Residents,

We will shortly be carrying out pre-condition surveys at Cabot House ahead of the main works programme.

A pre-condition survey is undertaken to record the current condition of your property before works begin. This will include a photographic record of all rooms and walls within your home. The survey will take no longer than 15 minutes to complete.

We will require access to your property, with appointments available from Tuesday 5th May 2026. Time slots will be scheduled as follows:

- AM: 9:00am – 11:00am
- PM: 12:00pm – 4:00pm

Please note that specific time slots cannot be allocated due to the high number of appointments.

To arrange your survey, please contact your Resident Liaison Officer, Amy Butzki, using the details below.

The Starfish Site Team would like to thank you for your cooperation, and we look forward to delivering a successful project. If you have any queries or require assistance, please feel free to contact your resident liaison officer (Amy Butzki).

Yours sincerely,

Amy Butzki

Amy Butzki
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